

# OC 4-H Record Books

Any record book that has been completed in the online system MUST be printed out, placed in a binder or folder in the usual manner, and turned in for judging. Record books using the Word or PDF forms must be the current year forms available here:

<http://4h.ucanr.edu/Resources/Members/RecordBook/RBResources/>

Members should be sure to have all the required signatures on the PDR and all Project/Leadership Report forms – otherwise the book might not be judged.

For all levels, the club leader or club rep must submit a list of judge's names attached to their record book delivery. The ratio is 1 judge per every 3 books.

## Timeline & Important Dates

### Senior, Intermediate, Junior, and Primary Record Books (These will be Evaluated at the County Level)

- **Date Set by Each Club** -- Submit Record Book for Club Evaluation and Award of Seals/Stars by the Club.
- **August 10, 2016** -- CLUB LEADERS submit Record Books and list of judges to OC 4-H County Office (SCREC) or designated location for County Evaluation. Seniors submitting to state must include a copy of the previously submitted INTENT TO SUBMIT, and the State Judging Cover Page with your Record Book
- **August 20, 2016** -- County Evaluation of Record Books at OC 4-H County Office (SREC) from 9:00 am until done. Lunch will be provided.

### Additional Dates for Seniors submitting for CA 4-H State Record Book Competition

- **June 30, 2016** -- Complete [Record Book Quick Start Course](#) if submitting for CA 4-H State Evaluation (**Note: the course hasn't been updated and is based on the previous manual**).
- **June 30, 2016** -- Submit [INTENT TO SUBMIT](#) to OC 4-H County Office (SREC) if submitting for CA 4-H State Evaluation. Keep a copy to include with your record book.
- **October 5, 2016**-- Complete Corrections and Submit Final Record Book to OC 4-H County Office (SREC) for review by County staff member and mailing to CA 4-H State Office for State Evaluation. [County Check Sheet](#).
- **October 21, 2016** -- 4-H Record Books **ARRIVE BY** date, at the CA 4-H State Office. Mailed in one group by the County 4-H office or County Incentives & Recognition Committee reps
- **November 4 - 6, 2016** -- CA 4-H State Record Book Competition.

## Primary Record Books

Primary Member Report forms have been developed. Members who are taking the iSprout Primary Project should use the iSprout compatible form. Members who are not enrolled in an iSprout project should use the basic form. Primary members are not required to complete report forms to receive their annual stripe and pin.

- [Primary Member Report Form \(iSprout\)](#).
- NEW: [Primary Member - Personal Development Report \(basic\)](#).
- OLD: [Primary PDR \(old\)](#) (will sunset June 30, 2016).

## Club Officer Books

Club Officer Books must be submitted no later than the County Record Book Evaluation on August 20, 2016 at OC 4-H County Office (SREC). The Officer Books will be evaluated by the County Incentives and Recognition Committee.

## Club Record Book Evaluation

4-H Record Books must be first reviewed at the local level by 4-H Community Club/Unit Leaders and Project Leaders. Club level evaluation is based on the Danish system where 4-H Record Books are evaluated against a standard. Seals are awarded based on the member's 4-H project work, personal growth and the book's organization. Through their personal achievements and 4-H participation, members may earn Star Rank recognition.

The Incentives and Recognition Advisory Committee has drafted a state approved Record Book Evaluation form for Club use. This form will be finalized by July 1, 2016. [Record Book Review/Competition for Club\(pdf\)](#)

## County Record Book Evaluation

Members may submit their 4-H Record Books for [County Competition](#). Books are evaluated on the member's 4-H work, leadership and citizenship development, and personal growth. County level evaluation will be based on the Danish system (gold, blue, red, white, and green for participation) with all books evaluated against a standard. Evaluators provide a critique and suggestions for future growth and involvement.

CA 4-H approved [County Record Book Evaluation Form](#) (pdf)

- Each Club must submit its record books to the OC 4-H County Office (SREC) in one package with its list of volunteer evaluators attached.
- Each Club must submit a list of evaluator's names with email address and telephone phone number (attached to its record books). The required ratio is 1 evaluator per every 3 books.
- Record books that were prepared in the online system MUST be printed out, and placed in a binder or folder in the usual manner, and turned in for evaluation.
- The record book should be prepared in accordance with the [2015-2016 Record Book Manual](#).

See also: <http://4h.ucanr.edu/Resources/Members/RecordBook/RBResources/>.

- Members should be sure to have all the required signatures on the PDR and all Project/Leadership Report Forms – otherwise the book might not be evaluated.

Additional Resources:

[http://4h.ucanr.edu/Resources/Members/RecordBook/About\\_4-H\\_Record\\_Books/](http://4h.ucanr.edu/Resources/Members/RecordBook/About_4-H_Record_Books/)

## Senior Record Book: Eligibility for State Competition

The [State Record Book Competition](#) is focused on selecting Senior 4-H members who have demonstrated outstanding achievement in their 4-H project work. Books are evaluated against standard criteria. Those books displaying the most outstanding 4-H work, goal management skills, and leadership and citizenship development are selected as state medalists and/or state winners.

If the criteria for eligibility are not met, a member's book will be disqualified from the competition.

- **Age Eligibility:** Senior 4-H members (at least 14 years of age and no older than 19 years old by December 31 of the program year for which the book is being entered) are eligible to enter state competition.
- **Use of Correct Forms:** Members who are planning to submit their Record Book to state competition must download and use the most current forms, found on this website. One way to be sure to do this is to always download the latest version of the Record Book Manual and forms from the state website.
- **Intent to Submit:** This form is a recent addition to the State 4-H Record Book Evaluation Process. Members who are planning to submit their Record Book to state competition must complete this form and submit it to their County Office by June 30, 2016.

**NOTE: Leave record books in plastic bag, or closed box with sticky note identifying club name. Alternate Drop Off Locations have the same deadline dates as SCREC.**

## SCREC

7601 Irvine Blvd, Irvine, 92618

Monday thru Friday, except holidays, 9:00 am-3:00 pm

## Jesch Residence

35385 E Rural Ridge, Anaheim CA 92807

## Schreiber Residence

3309 S. Timber Street, Santa Ana, CA 92707

9:00 am to 2:00 pm only

## Weiland Residence

6225 Southwind Dr, Whittier, CA 90601

Send Email to [hilltoppers4Hleaders@gmail.com](mailto:hilltoppers4Hleaders@gmail.com) if you plan to drop off here.