

OC 4-H Record Books

Timeline & Important Dates

- **Date Set by Each Club** -- Submit Record Book for Club Evaluation and Award of Seals/Stars by date to be set by each Club.
- **August 28, 2018** -- Community Club Leader or Club Representative should submit the Record Books from their Club to OC 4-H County Office (SCREC) for County Evaluation. *If Record Book includes more than two Project Reports, identify the two that should be evaluated or the first two will be evaluated by default.*
- **September 8, 2018** -- County Evaluation of Record Books at OC 4-H County Office (SREC) from 9:00 am until done.

Club Record Book Evaluation

4-H Record Books must be first reviewed at the local level by 4-H Community Club/Unit Leaders and Project Leaders. Club level evaluation is based on the Danish system where 4-H Record Books are evaluated against a standard. Through their personal achievements and 4-H participation, members may earn Star Rank recognition. **The Club, NOT THE COUNTY, will determine the award of Star Rank recognition for its members. The award of Star Rank and other incentives and recognition shall be in compliance with California State 4-H policies and requirements.**

The state approved Record Book Evaluation form for Club use is [Record Book Review/Competition for Club](http://4h.ucanr.edu/files/243563.pdf)(pdf) (<http://4h.ucanr.edu/files/243563.pdf>)

County Record Book Evaluation

Members may submit their 4-H Record Books for [County Competition](#). Books are evaluated on the member's 4-H work, leadership and citizenship development, and personal growth. County level evaluation will be based on the Danish system (gold, blue, red, white, and green for participation) with all books evaluated against a standard. Evaluators provide a critique and suggestions for future growth and involvement.

CA 4-H approved [County Record Book Evaluation Form](http://4h.ucanr.edu/files/243564.pdf) (pdf)
<http://4h.ucanr.edu/files/243564.pdf>

- Each Club must submit its record books to the OC 4-H County Office (SREC) in one package with its list of volunteer evaluators no later than August 28, 2018.

- Each Club must submit a list of evaluator's names with email address and telephone phone number (attached to its record books). The required ratio is 1 evaluator per every 3 books.
- Record books that were prepared in the online system MUST be printed out, and placed in a binder or folder in the usual manner, and turned in for evaluation. If submitting Leadership Reports, include the printed forms [Part 1 \(Pre\) and Part 2 \(Post\) Leadership Development Report](http://4h.ucanr.edu/files/263724.docx). These forms are not in the Online Record Book, but need to be uploaded as attachments.
- The record book should be prepared in accordance with the [2017-2018 Record Book Manual](http://4h.ucanr.edu/files/263720.pdf).

See also: http://4h.ucanr.edu/Resources/Member_Resources/RecordBook/.

- Members should be sure to have all the required signatures on the PDR and all Project/Leadership Report Forms.

Senior Record Book: Eligibility for State Competition

The [State Record Book Competition](#) is focused on selecting Senior 4-H members who have demonstrated outstanding achievement in their 4-H project work. Books are evaluated against standard criteria. Those books displaying the most outstanding 4-H work, goal management skills, and leadership and citizenship development are selected as state medalists and/or state winners.

If the criteria for eligibility are not met, a member's book will be disqualified from the competition.

- **Age Eligibility:** Senior 4-H members (at least 14 years of age and no older than 19 years old by December 31 of the program year for which the book is being entered) are eligible to enter state competition.
- **Use of Correct Forms:** Members who are planning to submit their Record Book to state competition must download and use the most current forms. One way to be sure to do this is to always download the latest version of the Record Book Manual and forms from the state website.
- **August 31, 2018** -- Submit [INTENT TO SUBMIT](#) if submitting for CA 4-H State Evaluation.

Details have not yet been announced. These will be posted at a later date.

Primary Record Books

Primary Member Report forms have been developed. Members who are taking the iSprout Primary Project should use the iSprout compatible form. Members who are not enrolled in an iSprout project should use the basic form. Primary members are not required to complete report forms to receive their annual stripe and pin.

- [Primary Member Report Form \(iSprout\)](http://4h.ucanr.edu/files/2782.doc). <http://4h.ucanr.edu/files/2782.doc>
- NEW: [Primary Member - Personal Development Report \(basic\)](http://4h.ucanr.edu/files/4755.doc). <http://4h.ucanr.edu/files/4755.doc>

Club Officer Books

Club Officer Books must be submitted no later than the County Record Book Evaluation at OC 4-H County Office (SREC) on September 8, 2018. The Officer Books will be evaluated by the County Incentives and Recognition Committee.

SCREC

7601 Irvine Blvd,
Irvine, 92618

Monday thru Friday, except holidays.
9:00 am-3:00 pm